



UNIVERSITY OF IBADAN



THE POSTGRADUATE SCHOOL

## LOCAL CONFERENCE GRANT FOR POSTGRADUATE STUDENTS COMPETITION

The Postgraduate School, University of Ibadan is pleased to announce a Conference Grant Scheme for Postgraduate Students commencing in the **2014/2015 academic session** and to invite interested **Master's degree and PhD students of the University of Ibadan** to submit applications for consideration for an award.

### Objectives

The Conference Scheme is designed to promote the culture of conference attendance amongst postgraduate students of the University of Ibadan. Through this scheme, support is offered to Master's and PhD students in any academic discipline in the University to attend at least one conference before their graduation.

**The award involves a cash grant, the value of which is subject to review from time to time by the Postgraduate School, to cover part of the cost of attending a conference in Nigeria. The award is subject to receipt of positive recommendations by the Postgraduate School from the candidate's supervisor, the Head of Department and the Dean of Faculty/Director of Centre/Institute.**

### Eligibility

To be eligible, candidates must be registered for the current session in which an application is being made. **A student may not benefit more than once from this scheme throughout his/her degree programme.**

### Requirements for Application

Candidates wishing to be considered for this award are requested to submit the following documents:

- (a) **An Application form** obtainable from the web site of Postgraduate School, and Dean's/Sub-Dean's Office in each Faculty, duly completed by the applicant and endorsed by the Supervisor, Head of Department and Dean of Faculty.
- (b) A copy of the official letter of invitation to the conference.
- (c) A copy of signed registration form for the current session.

(d) A copy of the abstract(s) of the paper(s) accepted for presentation and the letter(s) of acceptance.

**Selection Process:** All applications received will be reviewed by a Selection Committee. Only successful candidates shall be contacted.

**Deadline for the Receipt of Applications:** All applications should be received in the Dean's Office, The Postgraduate School **within eight weeks from the beginning of every semester.**

April 13, 2015



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**APPLICATION FOR CONFERENCE GRANT**

1. Applicant's Full Name .....Other Names .....  
Surname
2. Department ..... Faculty .....
3. Degree/Diploma in view:.....E-mail.....Tel. No.....
4. Matric. No. .... Reg. No.....Telephone No.....
5. Date of Registration for Current Session:.....
6. Amount of Conference Grant.....
7. Name of Bank.....Branch.....
8. Account No.....Sort Code.....
9. Date of Conference.....Venue/Location.....
10. Date by which grant will be retired.....
11. Applicant's Signature & Date.....
12. Endorsement of Head of Department & Date .....
13. Endorsement by Dean/Sub-Dean (PG) of Faculty & Date .....
14. Endorsement by Dean, Postgraduate School & Date .....
15. Approval by the Bursar and Date.....
16. Action by Finance office.....