

**GENERAL REGULATIONS GOVERNING
HIGHER DEGREES/POSTGRADUATE DIPLOMAS**

1. ADMISSION

(i) General

- (a) Candidates for admission to a higher degree programme shall normally be graduates of the University of Ibadan or of other Universities/Institutions recognized by Senate. All candidates must satisfy the minimum Matriculation requirements of the University of Ibadan. Admission shall be made by the Postgraduate School on the recommendation of the appropriate Faculty Postgraduate Committee.
- (b) All candidates without any previous higher degrees in the relevant disciplines shall be admitted only to the Degree of Master or the Professional Degree of Master.
- (c) Candidates with recognized Higher Degrees assessed to be at least equal to the degree of Master of the University of Ibadan may be admitted to the M.Phil/Ph.D (Master of Philosophy/Doctor of Philosophy) degree programme, on the recommendation of the appropriate Faculty Postgraduate Committee. An assessment for conversion to Ph.D or M.Phil shall be made after two semesters of full-time registration or after three semesters of part-time registration. Such an assessment shall be made by a panel set up by the Faculty Postgraduate Committee on the recommendation of the student's department.

(ii) Mode of Admission

- (a) Full-time Admission
Full-time admission can be offered only to candidates who satisfy the Postgraduate School that they are not in employment, or that they have been released by their employers to undertake full-time studies. Candidates found to have made a false declaration in this respect shall be asked to withdraw from the University.
- (b) Part-time Admission
Candidates may be admitted to part-time registration, if they are on the academic staff of the university or can satisfy the Postgraduate School that facilities for their work as part-time students are adequate. Candidates applying for part-time registration may be asked to show evidence of release by their employers.
- (c) Admission as Occasional Students
Candidates who satisfy the minimum entry requirements for a higher degree programme and are recommended by the Faculty Postgraduate Committee may be admitted as occasional students, but shall not be awarded a degree of the University of Ibadan. This type of admission is also open to candidates registered for higher degrees of other Universities recognized by Senate.
- (d) Distance Learning Mode
Candidates may be admitted on Distance Learning mode if they satisfy the Postgraduate School that they are Computer Literate and have requisite resources and facilities to sustain effective learning.

2. REGISTRATION

- (i) Procedure for Registration

All candidates shall register for the programme for which they are admitted. The process of registration shall consist of the following:

- (a) The Candidate's completion of the prescribed forms obtainable from the Postgraduate School.
- (b) Endorsement of the forms by the appropriate Heads of Department and Sub-Deans on the presentation of original copies of all credentials by the candidates.
- (c) The subsequent return of such completed forms to the Postgraduate School, together with photocopies of the documents presented in (b) above, as well as evidence of payment of prescribed fees.

(ii) Deadline for Registration

In the case of fresh students, all registration formalities shall be completed not later than one week before matriculation day. Date of matriculation is fixed every session. All other candidates shall normally complete their registration formalities within three weeks of the beginning of the first semester.

(iii) Renewal of registration

Candidates shall renew their registration at the beginning of each session until the completion of their higher degree/diploma programme. This shall involve submission to the Postgraduate School of a satisfactory Annual Progress Report duly approved by the Supervisor and the Head of Department and Sub-Dean (Postgraduate).

(iv) Suspension of Registration

A candidate may be allowed for good reason to suspend his/her registration for a year in the first instance, on the recommendation of his/her Faculty Postgraduate Committee, through his/her Head of Department. Candidates applying for such suspension of registration shall complete prescribed forms obtainable from the Postgraduate School and pay a "suspension" fee. Suspension for an additional year, if approved, shall attract another fee. The maximum period allowed for suspension of registration shall normally be two years. Suspension of registration cannot be made retrospectively except in exceptional cases, and even then a suspension fee will have to be paid. Amount of fees will be as specified from time to time by the Postgraduate School.

(v) Reactivation of Suspended Registration

Suspended registration can be reactivated on completion of prescribed forms obtainable from the Postgraduate School.

(vi) Lapsed Registration

A candidate's registration shall be deemed to have lapsed on the following grounds:

- (a) Failure to renew registration in any one session
- (b) Failure to present oneself for examination at the expiration of the approved maximum period.
- (c) Inability to complete the requirements for the degree within the approved maximum period.

(vii) Reactivation of Lapsed Registration

Fees, as prescribed from time to time by the Postgraduate School, shall be paid per session to reactivate a registration that has lapsed owing to failure to renew registration. A registration that has lapsed in this way for two sessions shall not be reactivated. The student concerned should seek readmission. The consequences of

lapsed registration arising from a failure to complete the programme within the approved maximum period are given under the different programmes.

(viii) Concurrent Registration for Two Degrees

No student shall be allowed to register concurrently for two higher degrees of the University.

(ix) Addition/Deletion of Courses

An application for addition/deletion of courses after four weeks of resumption of the semester in which the course(s) is(are) taught shall attract a fee as prescribed by the Postgraduate School and, if made one week or less before examinations commence, a higher fee. Applications made after examinations have commenced will not be entertained.

3. MATRICULATION

All new postgraduate students who are not alumni of the University of Ibadan are formally admitted to the University at Matriculation. At this ceremony new students must take the Matriculation Oath and sign the register of matriculated students of the University at the Postgraduate School. Nobody can claim to be a student of this University until he/she has duly completed all matriculation formalities. Matriculation numbers are usually provided in the office of the Deputy Registrar (Academic) for fresh students from other Universities, prior to matriculation.

4. COURSES

(i) Designation of Courses

There shall be courses numbered 701-upwards each of which shall be prefixed by a three-letter subject code, or such other system of numbering as may be approved by the Board of Postgraduate School.

(ii) Course Units

(a) All candidates shall be required to register for and take an approved combination of courses at the 700 level and, if necessary, at the 800 level. Courses shall be evaluated in terms of course units with a maximum of four units for any one course, except for the Master's Project, which shall carry six units.

(b) A course unit is currently defined as one Lecture/Tutorial contact hour per week, two hours of seminar or three hours of laboratory/practical class per week through a semester of 15 weeks; or an equivalent amount of other assigned study or practical experience, or any combination of these.

(c) Where courses of instruction are evaluated in terms of contact hours, such contact hours shall be converted to units in students' and other permanent records.

(d) Appropriate pre-requisite and/or concurrent requirements may be prescribed for courses.

700 level courses shall be moderated by External Examiners .

(e) 800 level courses shall not be moderated by External Examiners but shall form part of the assessment for conversion in the case of M.Phil/Ph.D candidates.

(iii) Course Requirements for Additional

Master's Degrees:

In registering for the academic or professional degree of Master, a candidate shall not be credited with any unit of courses passed in an earlier postgraduate programme of the

University. When the need arises, the candidate shall register for other courses within or outside the department to fulfil the requirements.

(iv) Registration for Courses Outside the Department

A candidate registered for the degree of a Department shall not take more than 40% of the total number of units required for that degree outside the Department.

(v) Remedial Courses

(a) Candidates may be required by their departments to take remedial or other such relevant courses which may be at the undergraduate level. Grades earned in such courses shall not be used in calculating a student's final grade, but shall be recorded in the candidate's transcript and permanent record.

(b) Candidates may be required to demonstrate proficiency in a relevant language or languages other than English.

(vi) Course Teachers/Research Supervisors

(a) Only the following categories of staff may teach postgraduate courses:

(i) Lecturers of the rank of Lecturer Grade One and above who are not pursuing higher degree studies under supervision;

(ii) Lecturers who have at least one year's post-doctoral university teaching experience.

(iii) In special circumstances, other categories of academic staff approved by the Postgraduate School on the recommendation of the appropriate Faculty Postgraduate Committee.

(b) Only the following categories of staff may supervise postgraduate students:

(i) Lecturers who have MPhil, MPH, MD or PhD degrees, or professional postgraduate fellowship, in the relevant discipline can supervise candidates at Master levels.

(ii) Lecturers who have a minimum of 3 years post-doctoral research/teaching experience can supervise candidates for MPhil, MPH, MD and PhD.

(iii) Lecturers without MD or PhD but of Professorial cadre shall be eligible to act as supervisor at MPhil, MPH and PhD levels, provided that such a lecturer is not pursuing higher studies.

(c) (i) A candidate for the degree of MPhil, MPH or PhD shall have one supervisor or two co-supervisors. A supervisor must have a minimum of three years of post-doctoral research/teaching experience, except that a teacher without PhD or equivalent but of Professorial cadre shall be eligible to serve as supervisor provided that such a teacher is not pursuing higher degree studies.

(ii) Qualified staff of other universities or research institutions, as approved by the Postgraduate School on the recommendation of the candidate's Faculty Postgraduate Committee may serve as co-supervisors, provided that the other co-supervisor is on the staff of the relevant Department.

(d) There shall be a limit on the number of students that can be supervised by a Lecturer or Professor.

i. A Supervisor shall not have more than six full-time Research Students equivalent at MPhil, MPh, PhD and PhD level. For purpose of this regulation, one full-time research student is equivalent to 1½ part-time research students.

- ii. In addition, a supervisor shall not have more than six students on a Master's Programme.
- iii. For any Department/Unit running only Postgraduate Programme(s), the maximum number of Master's students that a lecturer is allowed to supervise is 1½ times the maximum number permitted for Department/Unit running both undergraduate and postgraduate programmes.
- iv. No lecturer is under any obligation to supervise the maximum recommended number of postgraduate students.
- v. Where a lecturer intends to exceed the quota stipulated by regulation, he/she should make an application in writing, through the Head of Department, to the Executive Committee of the Postgraduate School.
- vi. While recommending applicants for admission into the various Postgraduate programmes, each Department/Unit should take cognisance of how many lecturers would be available to teach and supervise the students if admitted in particular, the name of the supervisor for each prospective research student should be indicated on the admission register. This would be a guide as to the quota for each Department/Unit.

(vii) Types of Course Enrolment

The following standard terminologies shall be used for different categories of courses:

(a) Compulsory

Courses specified by a Department which a student must take and pass.

(b) Required

Courses specified by a Department which a student must take but not necessarily pass. However, the minimum acceptable level of performance is 30% below which the course will have to be re-registered for and be re-examined at the next opportunity.

(c) Elective

Courses specified by a Department from which a student can choose in order to make up the required additional units for the award of the degree.

(d) Pre-requisite

A course which must be taken and passed prior to taking another specified course.

(e) Concurrent

Specified courses which must be taken within the same semester.

(vii) Withdrawal from Courses

Candidates may be allowed to withdraw from a course, on completion of prescribed forms obtainable from the Postgraduate School, within the first six weeks of the semester in which the course is taught.

(ix) Course Examination

- (a) Candidates shall normally be required to take examinations in all courses for which they are registered at the end of the semester in which the courses are completed. The pass mark shall be 40%. The Postgraduate School shall impose a prescribed penalty fee for candidates who withdraw from examinations without informing the Head of Department within a period of seven days commencing from the date of that examination.

- (b) Examination results in each course shall be recorded as percentage marks and interpreted as follows:

Mark		Letter Grade
0-39	=	E (Fail)
40-49	=	D (Pass)
50-59	=	C (Good)
60-69	=	B (Very Good)
70-100	=	A (Excellent)

Candidates shall be credited with the number of course units assigned to the courses which they have passed.

- (c) A student who fails in any compulsory course (including the MA, M.Sc., M.Ed, MLS, LLM projects) or does not attain the specified minimum score in a required course shall re-register for the course (or project) and be re-examined at the next opportunity.

5. SUBMISSION AND ASSESSMENT OF PROJECT REPORTS/DISSERTATIONS/THESES

(i) Project Report/Dissertation/Thesis Requirements

- (a) Candidates for the Degree of Master shall be required to submit a Research Project Report. Candidates for the degree of MPhil or MPH shall be required to submit a Dissertation while those for the degree of PhD shall be required to submit a Thesis.
- (b) No less than three months before submitting a dissertation or thesis for examination, a candidate shall seek the approval of the Postgraduate School for registration of the title of his/her dissertation or thesis (not more than 23 words count). No application shall be entertained until after at least four semesters of full-time registration or six semesters of part-time registration in the case of the PhD and after one semester of full-time registration or two semesters of part-time registration in the case of MPhil or MPH.
- The application will be made on the prescribed form with an abstract of the dissertation/thesis not exceeding 500 words, attached. The abstract shall contain no more than 5 Key Words.
- (c) Project Report/Dissertation/Thesis shall be prepared in accordance with the appropriate format and other particulars approved by the Postgraduate School. They shall be the work of candidates done under supervision and shall not include unacknowledged material which has been published elsewhere or submitted for a higher degree of any University.
- (d) The Language of a Project Report or Dissertation or Thesis shall be English or any language approved by the Postgraduate School, on the recommendation of the appropriate Faculty Postgraduate Committee. However, materials in Languages other than that in which the Project Report/Dissertation/Thesis is written may be incorporated.
- (e) The Research Project Report/Dissertation/Thesis should be typed with 1.5 line spacing using Times New Roman with font size 12. Paper should be good quality not less than 80 g/m² weight. Size of paper in typescript should be A4, approximately

21.0cm x 29.7cm, except for drawings and maps, on which no restriction is placed. A margin of 3.7cm is to be left on the left hand side and 2.5cm for other margins except the top of the first page of each new chapter, which should be 5.0cm above the headings. Only one side of the paper should be used.

- (f) When the candidate's dissertation/thesis is ready for examination six copies of the duly certified dissertation/thesis, in temporary binding, shall be submitted through the relevant Faculty to the Postgraduate School according to the prescribed procedure. An oral examination shall hold within 15 working days of receipt of at least three positive examiners' reports including that of the External Examiner by the Postgraduate School.

(ii) Submission of Dissertation and Thesis

The deadline for the final submission of the successful dissertation/thesis to the Postgraduate School for degrees to be conferred in November shall be the 30th of September of the same year. Five hard copies of the successful dissertation/thesis suitably bound in hard green cover, in addition to three virus-free electronic copies (in compact disks) shall be submitted to the Postgraduate School. The prescribed shade of green is National Green (Colour code 0-010). It is to be noted well that the overall presentation of the dissertation/thesis must conform to Postgraduate School standards, details of which are in the school's guidelines for preparing theses and dissertations. Such conformity must be certified by a designated officer. Three hard and three virus-free electronic copies shall become the property of the University of Ibadan. Of these, one each of one hard and one electronic copies shall be deposited in the University Library, Department and the Postgraduate School, respectively. The fourth set of one hard and one electronic copy shall be sent to the major supervisor and the fifth set shall be returned to the candidate.

6. FINAL ASSESSMENT

(i) General

- (a) Final assessment for all higher degrees shall be undertaken only when all courses and project/dissertation/thesis requirements for the degree have been fulfilled and certified by the supervisors.
- (b) The final assessment for all higher degrees shall include an Oral Examination. In the case of the MPhil, MPH, MD, and PhD and without prejudice to the result of the examination as a whole, an oral examination will only be conducted if in the view of the External Examiner, the Internal/External Examiner and any other examiner, the candidate's submission merits oral examination.
- (c) For the Degree of Master (academic and professional), an oral examination shall be arranged by the appropriate Department and shall involve external examiners. The performance in the oral examination shall constitute 30% of the score for the project.
- (d) The Chairman of the Board of Examiners shall submit to the Dean of the Postgraduate School the final assessment report duly signed by all the examiners on the approved form not later than seven days after the completion of the oral examination except that where the examiners cannot agree on a recommendation and are, therefore, unable to submit a joint report, individual examiners may submit separate reports to the Secretary of the Postgraduate School, through the Dean of the Faculty, who shall have no discretion on the matter. Where minor corrections are recommended by the Board

- of Examiners, certification to this effect has to be done within three months from the date of the oral examination. There shall be no extension of this period. Failure to submit within the stipulated period shall be construed as an indication that the corrections are major and the thesis shall, therefore, require re-examination whose cost shall be borne by the Department. The effective date of the award of the degree shall be the date of Certification of the corrections by the designated examiners.
- (e) In cases where the examiners are unable to agree on a joint report as indicated in (d) above, the Board of the Postgraduate School shall exercise its discretion to seek the opinion of an assessor or assessors from outside the University. Under no circumstances shall this function of the Board be delegated.
 - (f) The Dean of the Postgraduate School (or his/her representative) shall represent the Postgraduate School while the Sub-Deans (Postgraduate) in the Faculties shall represent the Board at the oral examination of all candidates for the MPhil, MPH MD and PhD degrees.
- (ii) Referred or Rejected Dissertation/Thesis
- (a) Where a dissertation/thesis submitted for a higher degree is referred, a revised version shall be submitted for re-examination not earlier than three months but not later than six months after the original examination. Here, re-examination means that all examiners must read through and assess the revised dissertation/thesis as well as take part in a second oral examination of the dissertation/thesis, if the original examiners' report has not specifically ruled out a second oral examination. In exceptional cases, an extension of no more than three months may be granted by the Board on the recommendation of the relevant Faculty Postgraduate Committee.
 - (b) Where a dissertation/thesis is rejected, a revised thesis may not be submitted for re-examination, including an oral examination, until after a minimum period of six months. However, this re-submission must be done not later than 18 months after the first examination, failing which no degree will be awarded.
 - (c) A dissertation submitted for the M.Phil or M.P.H. degree shall not be recommended for the award of the Ph.D degree. Similarly a project report submitted for the degree of Master (M.A.; M.Sc.; M.Ed.; M.L.S. etc.) may not be re-submitted for the M.Phil or M.P.H. degree. However, a candidate whose thesis is rejected for the Ph.D degree may apply, within three months, to rewrite it for consideration for the M.Phil. or M.P.H. degree. If the application is granted, a Board of Examiners specifically appointed for that examination shall examine the dissertation in the usual away.
 - (d) An amendment to the approved title of dissertation/thesis shall constitute a revision. A Board of Examiners may not recommend an amendment of title without at the same time referring the dissertation/thesis.
- (iii) Application for Award of Higher Degrees
- (a) Application for the award of higher degrees (MSc, MA, MLS, Med, LLM, MPhil, MPH, MD, PhD, etc.) must be filled on the form available at the Postgraduate School.
 - (b) Application for the MPhil, M.P.H., And Ph.D. degree to be conferred in November must be made on or before 30th September of the year of award.
 - (c) Application for the MA, MSc, MEd, MLS, LLM to be conferred in November must be made on or before 20th October of the year of award.

- (d) All applications must be signed by the Head of the Department in which the project/dissertation/thesis work was carried out.
- (e) Late applications can be accepted during the following 10 days only on payment of a lateness fee as shall be fixed by the Postgraduate School, from time to time.
- (f) Bound dissertations/theses for degrees to be conferred in November should reach the office of the Secretary, Postgraduate School by September 30. Late submissions can only be accepted during the following 10 days and upon the payment of a late submission fee as shall from time to time be fixed by the Postgraduate School.
- (g) Any other additional requests to reactivate a degree application will be accepted only upon payment of a reactivation fee as shall from time to time be fixed by the Postgraduate School.
- (h) No degree can be awarded until all tuition requirements and unpaid University bills have been settled.

(iv) Award of Higher Degrees

The Award of higher degrees to candidates who have satisfied all the requirements for such degrees, including the prescribed period of study, shall be approved by Senate, on the recommendation of the Board of the Postgraduate School.

(v) Request for Academic Transcript

The Postgraduate School sends Transcripts to Institutions and Establishments where they are needed, at the request of the student. Requests are to be made on the prescribed forms obtainable from the School. Each request attracts a fee as shall from time to time be fixed by the Postgraduate School. The fee is payable in Bank Draft to the Postgraduate School, University of Ibadan, Ibadan.

(vi) Approval of Departmental and Faculty Requirement

Specific Departmental and Faculty requirements, additional to or consequent on these General Regulations shall not be binding unless approved by Senate on the recommendations of the Board of the Postgraduate School.

7. AVAILABILITY OF VARIOUS FORMS

There are various forms in the Postgraduate School, numbered 01 to 20 for different purposes as listed below:

No.	Title
01	Acceptance of Offer of Admission
02	Course Registration
03	Renewal of Registration
04	Suspension of Registration
05	Reactivation of Lapsed Registration
06	Change of Faculty/Programme
07	Permission to Undertake Field Work/ Survey-Locally
08	Permission to Undertake Field Work/ Survey-abroad
09	Extension of Scholarship
10	Conferment of the degree of Master

- 11 Conferment of MPhil/MPH/MD/PhD Degree
- 12 Examiners Joint Report on Thesis
- 13 Examiners Joint Report on MD Thesis
- 14 Change of Supervisor/Appointment of Additional Supervisor.
- 15 Extension of Period of Registration
- 16 Change of Mode of Study/Faculty/Department
- 17 Extension of period of Study Abroad
- 18 Change of Faculty/Department
- 19 Add/Delete
- 20 Form of Entry to Higher Degree Examination.

(or as may be introduced from time to time by the Postgraduate School)

These forms, (excepts 12 and 13) are to be filled in quintuplicate by students when the need arises. Appropriate signatures of authorities reflected on the forms must be obtained before the forms are returned to the Postgraduate School for further action. Add/Delete form cannot be signed after the examination for which it was meant.

B. REGULATIONS FOR SPECIFIC HIGHER DEGREES OF THE UNIVERSITY

1. ACADEMIC MASTER DEGREE

(i) Designation and Duration

- (a) A higher degree programme lasting a minimum of three semesters full-time and five semesters part-time shall be provided. The letters MA, MSc, MEd., LL.M, MLS, etc. shall denote it as appropriate.
- (b) Each student shall renew his/her registration at the beginning of each new session.
- (c) A candidate shall be asked to withdraw if he/she has not fulfilled the requirements for the award of the degree after five semesters of full-time, or six semesters of part-time, registration or an equivalent period, pro-rata for a combination of a part-time and full-time registrations. In exceptional cases, an extension of no more than one semester may be granted on the recommendation of the relevant Faculty Postgraduate Committee.
- (d) A student who had earlier been asked to withdraw for reasons other than (c) above, may seek re-admission as a fresh student into the course, provided the withdrawal was not predicated on criminal grounds. However, an offer of re-admission is at the discretion of the concerned Faculty Postgraduate Committee and the Board of the Postgraduate School.

(ii) General Requirements

The general regulations governing higher degree programmes shall apply except as follows:

- (a) General Regulation A (4)
Candidate shall register only four courses at the 700 level.
- (b) General Regulation A6: Final Assessment (i) General
A Departmental Panel consisting of the Internal Examiners, with the Head of Department as Chairman, shall constitute the Board of Examiners for the Degree of Master. An External Examiner (or two) appointed by the Postgraduate School on the recommendation of the

Faculty Postgraduate Committee shall also be members(s) of the Board of Examiners. The External Examiner shall be involved in orals.

- (c) General Regulation A6 (iv): Award of Higher Degrees Candidates, who having satisfied all requirements for the Degree of Master and are eligible, could be recommended to proceed to the degree of MPhil, MPhil/PhD or PhD.

In this respect, the following guidelines will apply:

40 - 49.9	-	Terminal Master
50 - 54.9	-	M.Phil
55 - 59.9	-	M.Phil/Ph.D
60 and above	-	Ph.D

(iii) Course and Project Load

- (a) Full-time students shall be required to register for a minimum of 30 units and a maximum of 45 (including project). The project shall carry 6 units. A total number of 30 units shall be required for the computation of results for the candidate. Seminar presentation is compulsory for the academic master degree programme. Departments may assign a unit value not exceeding 2 units for Seminar.
- (b) Part-time students shall be required to register in any one academic session for not more than 60% of the minimum number of units of courses approved for their Departments for full-time students.

(iv) Remedial Courses

Candidates may be required by their departments to take remedial courses at 600 or lower levels. Grades earned in such courses will not be used in computing a student's final grades but will be used by the Department concerned to determine the candidate's ability to cope with the programme.

2. THE PROFESSIONAL DEGREE OF MASTER

(i) Designation and Duration

- (a) A higher degree programme designed to enable candidates attain a high level of competence in appropriate and specific professional disciplines shall be provided. It shall consist of course work and a project and shall be designated by appropriate letters approved by Senate for each programme.
- (b) The degree programme shall normally last not less than three semesters from the date of first registration. The actual minimum duration for each particular degree programme shall be determined by the Postgraduate School on the recommendation of the appropriate Faculty Postgraduate Committee. For Distance Learning Mode, the minimum duration shall be not less than five semesters and not more than ten semesters.
- (c) A candidate's registration shall normally lapse, if being a full-time student, he has not fulfilled the requirements for the award of the degree after he has completed twice the minimum number of semesters prescribed for his particular degree programme.

A part-time student's registration shall normally lapse if he does not fulfil the requirements after completing three times the minimum number of semesters prescribed for his particular degree programme for full-time study.

This regulation also applies to Distance Learning Mode.

(ii) General Requirements

The General Regulations governing higher degree programmes shall apply except as follows:

(a) General Registration A1

A candidate who does not have a first degree may be admitted to the Professional Degree of Master if he/she has a professional qualification approved by the Postgraduate School on the recommendation of the appropriate Faculty Postgraduate Committee. A list of Approved professional qualifications shall form part of the approved Faculty/Departmental Regulations for the Professional Degree of Master.

(b) General Regulations A6:(i): Final Assessment

i. A Departmental Panel consisting of the Internal Examiners, with the Head of Department as Chairman, shall constitute the Board of Examiners for the Professional Degree of Master. An External Examiner appointed by the Postgraduate School on the recommendation of the Faculty Postgraduate Committee shall also be a member of the Board of Examiners.

ii. Where a dissertation (as distinct from a project) is prescribed, for the Professional Degree of Master, all the relevant parts of the General Regulation for Higher Degrees shall apply.

In case of (b) (ii) above, the examining panel shall comprise:-

(a) The Head of Department (Chairman)

(b) One Supervisor (or another internal examiner, appointed by the Departmental Post-graduate Committee, if the Head of Department is also the Supervisor)

(c) One Internal/External Examiner from outside the Department.

(d) One External Examiner who shall be of at least the grade of Senior Lecturer.

3. DEGREE OF MASTER OF PHILOSOPHY (M.Phil)

(i) Designation and Duration

(a) A higher degree programme which shall consist of approved course work and research shall be provided. It shall be designated by the letter M.Phil.

(b) The duration of the MPhil programme shall be a minimum of three semesters from the date of first registration for the degree.

(c) A period of study and research originally approved for the PhD degree may, following the MPhil/PhD assessment, be accepted as part of the period of study required for the MPhil degree.

(d) A candidate's registration shall normally lapse if he/she has not fulfilled the requirements for the award of the degree after six semesters of full-time or eight semesters of part-time registration (or an equivalent period, pro-rata, for a combination of part-time and full-time registration).

An extension of no more than two semesters may, however, be granted on the recommendation of the Faculty Postgraduate Committee. If the requirements for the award of a degree are still not met after the extension the candidate shall be required to withdraw from the programme.

- (e) A student who is a member of a research team may use part of the data generated by the team to write his/her dissertation provided that neither the dissertations nor the final research report infringes any copyright provisions.
- (f) Where the student is a member of a research team and the thesis incorporates the result of the team's work, the nature and extent of the candidate's contribution to the work and those of his/her colleagues must be fully indicated. The candidate's thesis shall not incorporate more than 30% of the team's work. Pursuant to this regulation, where such incorporation has taken place, report on the team's work shall be deposited with the Secretary to the Postgraduate School.
- (g) Each MPhil student shall present at least two Seminars during the course of his/her programme of study. The first Seminar shall be presented at the research proposal stage and the second shortly before the registration of title of dissertation.

(ii) General Requirements

The General Regulations governing higher degree programmes shall apply:

(a) Admission:

General Regulation A1 and Regulation B2 are relevant. A candidate who holds the MA, MSc, MEd, MLS or LLM of this University or equivalent degrees of other recognized institutions may be considered for admission to the MPhil, MPhil/PhD on a strong recommendation from the appropriate Departments and Faculties and the approval of the Postgraduate School.

(b) Final Assessment

On the recommendation of the Departmental and Faculty Postgraduate Committees, the Postgraduate School shall appoint a Board of Examiners for each candidate, and this Board shall also constitute the panel for oral examination for the MPhil degree as follows:

- (i) Head of Department as Chairman
- (ii) One Supervisor (or another internal examiner appointed by the Department Postgraduate Committee if the Head of Department is also the supervisor).
- (iii) One internal examiner who shall be from a related discipline outside the department.
- (iv) One external examiner, who shall be of at least the grade of Senior Lecturer.

(c) Constraints on MPhil Candidates

It is to be noted that a candidate registered for the MPhil programme must obtain the degree before applying for admission into the PhD programme.

(iii) Course Load

Candidates registered for the degree of M.Phil, particularly those admitted directly into the programme, shall be required to pass a minimum of nine units but not more than 15 units at the 700 and/or 800 level.

(iv) Remedial Courses

Candidates may be required by their departments to take remedial courses at 700 level. Grades earned in such courses shall be recorded in the candidate's transcript and permanent record.

4. DEGREE OF DOCTOR OF PHILOSOPHY (PhD)

(i) Designation and Duration

- (a) A higher degree programme which shall consist of approved course work and advanced research shall be provided, and shall be designated by the letter Ph.D.
- (b) •For Master degree holders, the programme shall normally last not less than six semesters from the date of the first registration for the Ph.D degree in the case of full time registration and not less than eight semesters of part-time registration.
•For M.Phil and M.P.H degree holders, the programme shall normally last not less than four semesters from the date of first registration for the Ph.D degree in case of full-time registration and not less than six semesters of part-time registration **PROVIDED** that the candidate continues on the same research topic. Otherwise, regulation (a) applies.
•Holders of M.P.H. degrees who are going into new programmes shall go through M.Phil/Ph.D conversion.
- (c) A candidate's registration shall lapse if he/she has not fulfilled the requirements for the award of the degree after eight semesters of full-time or twelve semesters of part-time registration (or an equivalent period, pro-rata for a combination of part time and full-time registration).
- (d) However, an extension of not more than two semesters may be granted on the strong recommendation of the Departmental and Faculty Postgraduate Committees. Failure to meet the requirements within the period of extension shall result in the withdrawal of the candidate from the programme.
- (e) A student who is a member of a research team may use part of the data generated by the team to write his/her thesis provided that neither the thesis nor the final research report infringes any copyright provisions.
- (f) Where the student is a member of a research team and the thesis incorporates the result of the team's work, the nature and extent of the candidate's contribution to the work and those of his/her colleagues must be fully indicated. The candidate's thesis shall not incorporate more than 30% of the team's work. Pursuant to this regulation, where such incorporation has taken place, report on the team's work shall be deposited with the Secretary to the Postgraduate School.
- (g) Each PhD student shall present at least two Seminars during the course of his/her programme of study. The first Seminar shall be presented at the research proposal stage and the second shortly before the registration of title of thesis.

(ii) General Requirements

The following are eligible for admission to the Doctor of Philosophy degree programme of the University of Ibadan.

- (a) A candidate admitted to the academic degree of Master of the University of Ibadan who obtains a weighted average mark of at least 60% in the course work and project, and is so recommended by his/her Department and Faculty Postgraduate Committee, may proceed directly to the Ph.D programme, provided that the candidate remains in the same Department; otherwise the candidate shall be considered for M.Phil/Ph.D. However, a candidate who obtained a weighted average of between 55 and 59% and seeks to transfer to another Department for M.Phil/Ph.D programme may be admitted for same. He/she must register for and obtain pass marks in selected 700 level courses as may be prescribed by the admitting Department. The scores obtained must be used

in the computation of the average score for M.Phil/Ph.D conversion. The same rule applies regarding candidates who graduated from other universities.

- (b) A candidate admitted to the degree of Master of University of Ibadan who obtains a weighted average mark of 55 to 59.9% may be offered provisional admission to the MPhil/Ph.D. degree. Such candidates shall be assessed not later than the end of two semesters of full-time registration and four semesters of part-time registration for the M.Phil/Ph.D to PhD conversion. The assessment shall be done by a panel comprising the Head of Department (Chairman), the Supervisor, the Department's Postgraduate Coordinator, an Internal/External assessor from a related discipline in another Department, the Faculty's Sub-Dean (Postgraduate) and a representative of the Dean of the Postgraduate School.
- (c) MA, MSc., MEd, MLS, LLM graduates from other Universities seeking admission to Ph.D. Programmes may be provisionally admitted for only M.Phil/Ph.D., on the strong recommendation of the appropriate Department and Faculty and the approval of the Postgraduate School, provided:
 - (i) the MA, MSc, MEd, MLS, LLM is comparable to the University of Ibadan degree of Master.
 - (ii) The candidate's performance is judged to be equivalent to 55 to 59.9% required for University of Ibadan graduate, and
 - (iii) The appropriate Department confirms the availability of a supervisor.
- (d) The assessment in (b) above shall be internal and shall not involve an external examiner. It shall be based on the candidate's performance in prescribed courses, progress report on his research and an oral examination.
- (e) The weighted average shall be obtained as the average of two marks - one obtained as the weighted average of prescribed courses taken and the other as the mark on the progress report on the candidate's research project and the oral examination.
- (f) A candidate admitted for MPhil will not be allowed to convert to its Ph.D degree until after the award of MPhil when he/she shall seek fresh admission to the latter degree.

(iii) Interpretation of Results

In deciding the outcome of the assessment of the MPhil/PhD to PhD conversion examination, the following guidelines will be adopted:

Weighted score(%)	Remarks:
39.9 and below	Withdraw from the programme
40.0 - 59.9	Eligible to proceed to MPhil
60.0 and above	Eligible to proceed to PhD

(iv) General Regulation

Candidates may be required to take advanced courses at the 800 level.

Departments may also prescribe some 700 level courses for candidates, if necessary.

(v) Final Assessment

On the recommendation of the Faculty Postgraduate Committee, the Postgraduate School shall appoint a Board of Examiners for each candidate, comprising:

- i. The Head of Department (Chairman)
- ii. One Supervisor (or another Internal Examiner appointed by the Departmental Postgraduate Committee, if the Head of Department is also the Supervisor).
- iii. One Internal Examiner from a related discipline outside the Department on recommendation of the relevant Departmental and Faculty Postgraduate Committees.

- iv. One External Examiner, who shall be of at least of the rank of a Senior Lecturer.

5. THE DEGREE OF DOCTOR OF MEDICINE (M.D)

(i) Designation

A higher degree designated by the letters M.D shall be provided for in the College of Medicine and shall be awarded on the basis of a thesis and an oral examination.

(a) General Requirements

The General Requirements governing higher degrees shall apply, with the following modifications:

(a) General Regulation A.1: Admission

- (i) Candidates for admission to the degree of M.D. examination must have obtained the degree of Bachelor of Medicine and Bachelor of Surgery of this University or be confirmed academic members of staff with equivalent degrees from other Universities recognized by Senate.
- (ii) Candidates must either have obtained a higher degree of the College of Medicine or a recognized postgraduate professional medical qualification. In every case, the candidate must have had a minimum of five years post qualification experience in the relevant specialty or in related specialties.
- (iii) A candidate for admission shall forward to the Postgraduate School his full Curriculum Vitae detailing among other things, the job content of all appointments held since obtaining the M.B., B.S., or equivalent degree.

(b) General Regulation A.2: Registration

- (i) A candidate shall be admitted to one of the Departments of the College of Medicine and be registered as a candidate of that Department.
- (ii) When applying for registration for the degree, the candidate shall provide evidence in writing that he had the benefit or advice from a Senior University Teacher of the University in the field covered by the subject of the proposed thesis. Such a teacher must be acceptable to the Postgraduate Committee of the College of Medicine and the Postgraduate School.

(c) General Regulation (A.6(i)(b): Regulation of Thesis Title

A candidate shall not apply for registration of title of dissertation until he/she has been registered for the degree for at least three semesters or 18 months in the case of a dissertation or four semesters or 24 months in the case of a thesis.

(d) General Regulation A.6(i): Dissertation/Thesis Requirements

- (i) A thesis for the degree of M.D shall embody either clinical observations and laboratory findings or experimental research work with clinical applications. A thesis shall also take due account of relevant work in the basic medical sciences. It shall be the original work of the candidate; and every candidate shall be required to submit, with the dissertation/thesis a signed declaration that it is his/her own work.
- (ii) Where the candidate is a member of a research team and the dissertation/thesis incorporates the result of the team's work, the nature and extent of the candidate's contribution to the work and those of his/her colleagues must be fully indicated in the form of a declaration which will accompany the dissertation/thesis when submitted for examination. The Postgraduate School reserves the right to seek confirmation from any appropriate sources regarding any claims made pursuant to this regulation.

(e) Duration of Programme and Lapsed Registration

- (i) Regulations governing duration of programme and lapsed registration in respect of PhD (see Regulation B4 (i)(c) shall apply.
 - (ii) At the beginning of each session subsequent to initial registration, each MD candidate shall be required to submit a satisfactory 100-word progress report duly endorsed by the supervisory committee at a condition for renewal of registration.
- (f) General Regulation A.7: Final Assessment
- (i) A candidate shall not be examined till at least four semesters after the date of first registration.
 - (ii) On the recommendations of the Department, Faculty and College of Medicine Post-graduate Committee, the Postgraduate School shall appoint a Board of Examiners for each candidate comprising:
 - (a) The Head of Department (Chairman)
 - (b) Supervisor (or another Internal Examiner if the Head of Department is also the supervisor).
 - (c) Two Internal Examiners one of whom shall be from outside the Department unless otherwise approved by the Postgraduate School.
 - (d) One External Examiner, who is of at least the rank of a Senior Lecturer.
5. THE DEGREES OF DOCTOR OF SCIENCE (D.Sc), DOCTOR OF LETTERS (D.Litt.) AND DOCTOR OF LAWS (LLD)
- (i) Designation

The degrees of Doctor of Science (D.Sc, Doctor of Letters (D.Litt), and Doctor of Laws (LLD) shall only be conferred upon candidates who have been proved to be of distinction by some original contribution to the advancement of learning in the Arts, Sciences, and Law, respectively are known in the world of learning to be authorities in their particular field or fields.
 - (ii) General Requirements

The General Regulations governing higher degrees shall apply, except as follows:

 - (A) General Regulation A.1: Admission
 - (i) A graduate of the University of Ibadan (or of other Universities recognised by Senate) of not less than 15 years standing from his/her first degree or 10 years from his/her first postgraduate degree may be considered for admission into the Doctor of Science, Doctor of Letters, or Doctor of Laws.
- (b) General Regulation A.2: Regulation of Application
- (i) A candidate shall make his application in the prescribed form to the Postgraduate School. In his application, the candidate shall state to which Faculty of the University of Ibadan he considers the subject of his original contribution to the advancement of Science, Letters or Laws properly belongs. The candidate shall also state in what subject or subjects he wishes to base his claim for a degree.
 - (ii) The candidate shall submit three copies of each published work which he/she wishes to be considered as evidence for his/her claim for a degree. Consideration of candidate's contribution, which shall be restricted to the publications will be initiated after the initial lodgement of the application. No unpublished work or reviews by the candidate shall be considered and should therefore not be submitted.
- (c) General Regulation A.7: Assessment

- (I) The Dean of the Postgraduate School, in consultation with the Postgraduate Committee of the appropriate Faculty, shall appoint three assessors from within Nigeria to report on a preliminary basis on the candidate's publications.
- (ii) The recommendations of the Faculty Postgraduate Committee together with the preliminary reports, shall be considered by the Executive Committee of the Postgraduate School which shall either:
 - (a) Accept the application and the reports and then proceed to appoint a panel of referees for a final assessment, or
 - (b) Reject the application and the reports and communicate same accordingly to the Board of the Postgraduate School, or
 - (c) Accept the application and reject the reports on specified ground(s) and communicate same to the Board of the Postgraduate School.
- (iii) In the case of ii(a) above, the Executive Committee of the Postgraduate School shall, after appropriate consultations, appoint three referees at least one of whom shall be external. However, if the candidate is a member of staff of the University of Ibadan or its associated institutions at least two of the referees must be external. Referees shall be internationally distinguished scholars in the candidate's field of choice and at least one of them must hold a DSc, DLitt or LLD of a recognized University.
- (iv) The referees shall be asked individually to submit reports to their assessment of the candidate's work and of his status as an authority in his particular field or fields on a standard form which each referees shall receive from the Postgraduate School.
- (v) For the Executive Committee to recommend the award of the degree, at least two referees report, including at least one from an external assessor, should be positive.
- (vi) The final decision is then taken by the Board of the Postgraduate School after considering the recommendation of the Executive Committee of the School.

C. GENERAL REGULATIONS GOVERNING POSTGRADUATE CERTIFICATE AND DIPLOMA PROGRAMMES

- (i) Admission and Duration
 - (a) Candidates for admission to Postgraduate Certificate and Diploma Programmes shall normally be graduates of the University of Ibadan or of other institutions recognized by Senate. Admission shall be made by the Postgraduate School on the recommendation of the appropriate Faculty College Postgraduate Committee. The duration of each programme shall be as approved by the Board of the Postgraduate School, except a programme of study of less than six months duration shall not be designed as a Diploma Programme. Certificate programmes must be of at least three months duration.
 - (b) Candidates may be admitted to part-time registration if:-
 - (i) the regulations for the particular programme permit it; and
 - (ii) the candidates are on the academic staff of the University or can satisfy the Postgraduate School that facilities for their work as part-time or Distance Mode students are adequate.
- Candidates may be admitted to part-time or Distance Mode if:
- (i) the regulations for the particular programme permit it; and

- (ii) the candidates are on the academic staff of the University or can satisfy the Postgraduate School that facilities for their work as part-time or Distance Mode students are adequate.

Communicative competency test should be mandatory for all Distance Learning candidates either as a selection criterion or remedial support.

- (c) Candidates registered for the higher degrees of this University may be required to take courses at the Diploma and Certificate levels for such higher degrees. The admission of such candidates in these courses shall be subject to Regulation (i)(d) below.
- (d) A candidate registered for a higher degree of the University of Ibadan shall not, during the period of the registration, be eligible for the award of a Certificate or Diploma of the University of Ibadan.

Certificate and Diploma Programmes

- (a) Formal instruction course work shall be an integral part of a Postgraduate Certificate and Diploma Programmes in the University.
- (b) Candidates for Postgraduate Diplomas may be required to undertake a project and submit a project report.

(ii) Registration

- (a) Candidates shall normally complete their registration formalities within three weeks of the beginning of the first semester.
- (b) Candidates shall renew their registration at the beginning of each session until the completion of their programme.
- (c) A candidate's registration shall normally lapse if he/she has not completed the Diploma or Certificate programme after spending twice the minimum time required for the programme. However, an extension of no more than half the minimum time normally required to complete the programme may be granted upon the recommendation of the relevant Faculty Postgraduate Committee.

(iii) Designation of Courses

There shall be courses numbered 700 and above, each of which shall be prefixed by a three-letter subject code.

- (a) All students shall be required to register for and take an approved combination of courses. Courses shall be evaluated in terms of course units or contact hours.
- (b) A course unit is currently defined as one lecture or tutorial contact hour per week; or three hours of laboratory practical class per week through a semester. Thus, one unit is equivalent to 15 lecture or tutorial contact hours or 45 laboratory practical contact hours. A unit would also be other equivalent amounts of assigned study or practical experience or any combination of these.
- (c) An approved combination of courses shall include a list of courses specified as compulsory by the Department and or Faculty.
- (d) Appropriate pre-requisite, concurrent and elective courses may be prescribed for the programme.

(iv) Course and Project Load

- (a) Full-time candidates shall be required to register for a minimum of 12 units and a maximum of 30 units in a session or calendar year. This requirement is subject to a minimum duration of the programme.
 - (b) Part-time students shall be required to register in any session or one-calendar year for not more than 60% of the approved minimum course requirements of the programme.
- (v) Other Requirements
- (a) Candidates may be required by their departments to take remedial or other relevant courses. Grades earned in such course may not be used in computing a student's final grades but will be recorded in the candidate's transcript and permanent record.
- (vi) Course Teachers
- Lecturers registered for postgraduate certificate and diploma programmes shall not be permitted to teach courses under those same programmes.
- (vii) Project Reports
- (a) Project Reports where they are required shall be the original work of candidates and shall not include unacknowledged material which has been submitted for a higher degree or diploma of any University.
 - (b) The language of the report shall be English, except that material in other languages may be incorporated, as the subject-matter of the work may dictate.
 - (c) Project reports shall be prepared in accordance with the appropriate format and other particulars approved by the Postgraduate School.
 - (d) Candidates shall submit three copies of the report suitably bound, to the heads of their respective departments. One copy shall be returned to the candidate at the end of the examination.
 - (e) The project should be typed with 1.5 line spacing using Times New Roman with font size 12. Paper should be good quality not less than 80 g/m² weight. Size of paper in typescript should be A4, approximately 21.0cm x 29.7cm, except for drawings and maps, on which no restriction is placed. A margin of 3.7cm is to be left on the left hand side and 2.5cm for other margins except the top of the first page of each new chapter, which should be 5.0cm above the headings. Only one side of the paper should be used.
- (viii) Board of Examiners
- Subject to General Regulations of the University for the conduct of examinations, there shall be a Board of Examiners for all Postgraduate Certificate and Diploma Examinations comprising the Head of Department as Chairman, all the Lecturers teaching postgraduate courses in the Department, and an External Examiner.
- (ix) Course Examination
- (a) Candidates shall be required to take examinations in all prescribed courses at the end of the semesters in which the courses are completed, or at other approved times.
 - (b) Candidates shall be credited with the courses (or) the number of course units assigned to the courses, which they have passed.
 - (c) There shall be no re-sit examinations in any postgraduate course.

A student who fails in any compulsory course or fails to meet the specified acceptable level of performance in a required course shall be required to re-register for the course and be re-examined at the appropriate time (see Regulation A.4 (vii)).

- (x) Final Assessment
 - (a) Final Assessment shall be undertaken only when all the course and project requirements for the degrees have been fulfilled.
 - (b) In case of conflict, the Board of the Postgraduate School shall have power to determine the result of all final assessment examinations, and shall, if it thinks it fits, seek the opinion of an assessor.
- (xi) Award of Certificates and Diploma
The award of Certificates or Diplomas to candidates, who have satisfied all the requirements, including the prescribed period of study, shall be approved by Senate on the recommendation of the Board of the Postgraduate School.
- (xii) Approval of Departmental and Faculty Requirements
Specific Departmental and Faculty Requirements, additional to or consequent on these General Regulations shall not be binding unless approved by Senate on the recommendation of the Board of the Postgraduate School.

D. FINANCIAL REGULATIONS

The University reserves the right to alter fees without previous notice.

1. FEES PAYABLE BY POSTGRADUATE STUDENTS

- (i) Tuition fees and Residence charges (Accommodation in Postgraduate Halls of Residence is limited).
- (ii) Late Registration Fees (when applicable).
- (iii) Fees for Occasional Students.
- (iv) Sports Association Fees.
- (v) Caution Fees.
- (vi) Re-activation Fees for Suspension of Registration.
- (vii) Fees (retrospective) for Suspension of Registration.
- (viii) Re-activation Fee for Lapse of Registration.

Note:

- (a) University Tuition Fees should be paid in total either prior to or on date of registration. No student will be allowed to resume studies until such payment has been made. Other penalties for failing to pay the fees will be specified by the Postgraduate School from time to time.
- (b) Foreign students are usually admitted only full-time registration. In every special circumstance, a request for part-time registration may be considered.

2. FINANCIAL AID TO POSTGRADUATE STUDENTS

1. THE UNIVERSITY OF IBADAN POSTGRADUATE SCHOOL SCHOLARSHIP SCHEME

In year 2003, the Postgraduate School, University of Ibadan, established a scholarship scheme for highly qualified students of Nigerian nationality registered for the degree of Doctor of Philosophy in the University of Ibadan.

The scholarship scheme is intended to encourage students with outstanding potentials to pursue full-time research leading to a doctoral degree of the University of Ibadan. One new award shall be made for each Faculty per academic session.

A student who obtained a minimum weighted average of 60% at the academic Master degree of the University of Ibadan, and is recommended by his/her Head of Department, is eligible to apply for the award. The application, which shall be made using the prescribed forms, shall be forwarded to the Postgraduate School through the Faculty Postgraduate Committee, which will recommend one student per year to the Postgraduate School on the basis of merit and discipline of priority.

If the award is made, the recipient shall be designated as “University of Ibadan Postgraduate School Scholar”. The Scholar will be required to give formal service to the Department/Institute as Demonstrator or Teaching Assistant.

The Scholarship is tenable for one academic session in the first instance. Extension shall be made only on the receipt by the Dean of the Postgraduate School of evidence of a satisfactory progress report on the candidate by his/her Supervisor and Head of Department. The total period for the award shall not exceed three academic sessions.

The value of each award includes waiver of tuition and tuition-related and other approved fees, and an annual maintenance grant. The cost of the Maintenance Grants shall be shared equally between the beneficiary Faculty and the Postgraduate School.

Only the Maintenance Grants shall be paid in cash to each recipient of the Scholarship.

2. THE UNIVERSITY OF IBADAN POSTGRADUATE SCHOOL TEACHING AND RESEARCH ASSISTANTSHIP SCHEME

The Postgraduate School, University of Ibadan, established a Teaching and research Assistantship Scheme in year 2004. The Assistantships are intended to encourage students with outstanding potentials to pursue full-time research leading to a doctoral degree of the University of Ibadan. Applications are hereby being invited for the 2003/04 awards.

A student who obtained a minimum weighted average of 60% at the academic Master degree of the University of Ibadan, and is recommended by his/her Head of Department, is eligible to apply for the award.

If the award is made, the recipient shall be designated a “UI Postgraduate School Teaching and Research Assistant”. The Scholar will be required to give formal service to the Department/Institute as Demonstrator or Teaching Assistant.

The Assistantships are tenable for one academic session in the first instance. Extension shall be made only on the receipt by the Dean of the Postgraduate School of evidence of a satisfactory progress report on the candidate by his/her Supervisor and Head of Department. The total period for the award shall not exceed three academic sessions.

Suitably qualified research students already registered for a PhD degree of the University of Ibadan can collect an application form from the Dean’s Office, Postgraduate School.

3. OTHER NON-UNIVERSITY SUPPORT

- a. Federal Government Scholarship and Bursaries
- b. Both the Federal and some State Governments operate students’ revolving loan schemes.
- c. State Government Scholarships and Bursaries

- d. Some Corporate Bodies give Scholarship and Awards
- e. Foreign Governments' Scholarships.
- f. Private Individual's Scholarship.

E. CHANGE OF NAMES BY STUDENTS

- 1. All students should graduate with the names by which they are admitted to the University
- 2. Only female students may, as a result of change in marital status, and with acceptable documentary proof, be allowed to change their names.
- 3. For the avoidance of doubt, no change of name by any male student will be recognized by the University, unless supported by a Court Affidavit.

SCHEDULE OF FEES

Schedules of fees, which are subject to changes as approved by the Senate of the University can be obtained on the school's Website.